



**BULLETIN:**

**Child and Adult Care Food Program**

**Child & Adult Care Centers,  
Emergency Shelters, OSHC, &  
Sponsors of Family Day Care Homes**  
[www.education.alaska.gov/tls/cnp](http://www.education.alaska.gov/tls/cnp)

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**To:** CACFP Agencies  
CACFP Program Reviewers

**Date:** December 18, 2013

**Bulletin:** 2014-03

**From:** Ann-Marie Martin  
CACFP Coordinator

Program changes as a result of USDA Policy Memos and Technical Assistance Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Child and Adult Care Food Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

**Bulletin Topics**

1. The new USDA Nondiscrimination Statement must be used
2. USDA Crediting Foods Guide
3. Funding Opportunities
4. Mealtime Memo for Child Care: Complementary Foods: The Importance of Developmental Readiness
5. Staff Changes and Happy Holidays from the Child Nutrition Programs Team!

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**1. The new USDA Non-discrimination Statement must be used**

As discussed in our fall training – agencies are now required to have the updated version of the USDA non-discrimination statement on materials such as enrollment forms, employee handbooks, parent handbooks, print or broadcast advertisements, websites. .

**Long version:**

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in

the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800)845-6136 (Spanish).

**Short Version:** ‘This institution is an equal opportunity provider.’

The short version can be on documents that cannot fit the long statement such as menus, newsletters, brochures and flyers

## 2. USDA Crediting Foods Guide

The USDA Crediting Handbook for the CACFP has been created and is now posted on the USDA website, at: <http://www.fns.usda.gov/crediting-handbook-child-and-adult-care-food-program>. This is a good tool if you’re trying to figure out if an item is creditable. There are things to consider when checking an item so you may also need to be checking the USDA Food Buying Guide for further clarification. As you remember from training, you need to have documentation of items that are processed to ensure they are creditable. The easiest is to keep a copy of the Child Nutrition (CN) label. If the product does not have one and you still want to use it then you’ll need to get a statement from the manufacturer. For instance, sausage is only creditable for a specific type – and this guide then sends you to the Food Buying Guide.

You can find the PDF attached to this bulletin.

## 3. Funding Opportunities

### a. **Funding announcement from Health Services Administration (HRSA) – Healthy Start Initiative: Eliminating Disparities in Perinatal Health**

Over \$81 million in HRSA Healthy Start grants will be awarded nationwide in an effort to reduce disparities in infant mortality and adverse perinatal outcomes. State and local agencies may wish to consider applying for these HRSA grants in conjunction with the Healthy Start program or other public health programs working with Maternal and Child Health (MCH) populations.

These grants may be of particular interest to WIC agencies dealing with Breastfeeding Peer Counseling funding constraints. Funding is available in the areas of MCH oral health, maternal tobacco cessation, preconception counseling, intimate partner violence, child abuse, HIV/AIDS and obesity prevention (all of which are WIC Nutrition Risk factors).

The Healthy Start (HS) program aims to reduce disparities in infant mortality and adverse perinatal outcomes by: 1) improving women’s health, 2) promoting quality services, 3) strengthening family resilience, 4) achieving collective impact, and 5) increasing accountability through quality improvement, performance monitoring, and evaluation. HS grants are provided to communities with rates of infant mortality at least 1½ times the U.S. national average and high rates for other adverse perinatal outcomes (e.g., low birthweight, preterm birth, maternal morbidity and mortality) in order to address the needs of high-risk women and their families before, during, and after pregnancy. HS works to reduce “the disparity in health status between

the general population and individuals who are members of racial or ethnic minority groups.” 42 U.S.C. § 254 c-8(e)(2)(B). HS services begin in the prenatal period and follow the woman and child through two years after the end of the pregnancy.

**Apply By: Fri, 17 Jan 2014**

[Apply](#)

**[Healthy Start Initiative: Eliminating Disparities in Perinatal Health \(HRSA-14-113\)](#)**

[Apply](#)

**Apply By: Fri, 17 Jan 2014**

**[Healthy Start Initiative: Eliminating Disparities in Perinatal Health \(HRSA-14-112\)](#)**

[Apply](#)

**Apply By: Tue, 28 Jan 2014**

**[Healthy Start Initiative: Eliminating Disparities in Perinatal Health \(HRSA-14-020\)](#)**

b. **[The Sow it Forward Garden Grants Program](#) Grant Application Deadline: January 5, 2013**

Sow It Forward is the grants and partnership program of Kitchen Gardeners International. The grant is for nonprofit causes or organizations (schools, 501c3s, food banks, community gardens, colleges, libraries, prisons, senior programs, etc.) interested in starting or expanding food garden projects that are of general benefit to their community.

c. **[Lowe's Charitable and Education Foundation Announces 2014 Toolbox for Education Grant Program](#)**

Grants of up to \$5,000 will be awarded in support of facility improvement projects that have a permanent impact on a K-12 school community....

Deadline: February 14, 2014

**4. Mealtime Memo for Child Care: Complementary Foods: The Importance of Developmental Readiness**

Mealtime Memo for Child Care is issued by the National Food Service Management Institute (NFSI). This issue focuses on infant feeding: Often called baby food or solid food, complementary foods offers additional nutrients when breast milk and/or iron-fortified formula is no longer enough for healthy growth and development. As a child care provider, parents may ask you questions about starting and serving complementary foods. Understanding this, it's important to know the basics of developmental readiness and how it relates to starting complementary foods. You can access the Family Style Dining Part 1 and Part 2” at the NFSMI website:

<http://www.nfsmi.org/ResourceOverview.aspx?ID=449>. You can also find the PDF attached to this bulletin.

**5. Staff Changes and Happy Holidays from the Child Nutrition Programs team!**

We are still mixing it up here at Child Nutrition Programs with changing of desks and bodies. Jan Mays is still with us but in our office assistant position so please make sure you take her off your contact list and send all correspondence to Ann-Marie Martin for the time being. We'll have a new CACFP Education Assistant in late January. Veronica Lietz has moved on and we'd like you to welcome Alicia Stephens into the Program Specialist position. Alicia will focus most of her energies on the Summer Food Service Program but also start working with our Emergency Shelters

and Adult Care Programs in the future. We'll contact those agencies when she becomes their contact person.

## Happy Holidays!



Back Row: Sue Lampert, Tony Warren, Jo Dawson, Elizabeth Seitz  
Front Row: Ann-Marie Martin, Jan Mays, Debbie Soto

### Contact Information

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### Commonly Used Acronyms

CACFP – Child and Adult Care Food Program  
CNP – Child Nutrition Programs  
FNS – Food & Nutrition Services  
FNSRO-Food & Nut Services Reg. Office  
USDA – U.S. Department of Agriculture  
LEA – Local Education Authority  
DEC – Department of Conservation

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program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

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